



Easy  
Bark  
Pet  
Services  
LLC

**(570) 352-2870 TEL**  
**Easybarkpets@gmail.com**

## **New Client Packet**

**Thank you for choosing Easy Bark Pet Services!**

### **Instructions:**

Please print one copy of this packet, and complete prior to meet and greet. Forms can be printed in black & white or color.

### **This Packet Includes:**

- Rates & Services Summary
- Suggested Checklist
- Client Information Form (Complete, sign and return)
- Veterinary Release Agreement (Fill in amount, sign and return)
- Pet Information Disclosure (Print one copy for each pet; each form is 3 pages, and return)
- Service Agreement (Initial the bottom of pages 1-5, sign page 5 and return)

### **Have These Items Ready for the Initial Interview:**

1. Your signed documents.
2. A working key (test the key prior to meet and greet). We will provide a key code (no name will be put on your key).
3. Emergency contact information for yourself, and 1 other contact.
4. Veterinary contact & medical information (allergies, conditions).
5. Trip information, including hotel and flight information (if booking for vacation pet sitting).

### **Additional Information:**

Your calls and emails are extremely important to us. We have regular office hours 9:00am-5:00pm, Monday-Friday. If you send an email or leave a voice mail, we will respond same day during regular business hours. Any message received after these hours, will be returned the following business day. If you call or email on Friday after business hours, you will receive a response on Monday during office hours.



## Rates & Services

Page 1 of 3

### **+ Initial Consultation with Owner (No charge)**

Initial consultation with owner is offered at no charge! Please have your keys ready at that time to avoid a key pick-up charge. We will email our paperwork and contracts in advance. Please feel free to ask any questions and tell us all about your fuzzy friend!

### **+ Dog Visit (20-30 minutes \$35.00 per visit)**

This is our standard visit, which includes, taking your furry friend for a walk on a leash, or yard time if preferred (in fenced yard if instructed by owner), feeding, affection, hugs and cuddles. (Price includes 1 dog, \$15.00 each additional dog. \*Booking must be made at least 48 hours in advance)

### **+ Daily Dog Visit for the Working Professional (20 visits of 20-30 minutes prepaid package, total \$650)**

This is a discounted price for the 20-30 minute Dog Visit to walk your dog on a daily basis, Monday – Friday, midday, with a prepaid monthly package of 20 visits. You must schedule walks 5 days per week to be eligible for discount. (\$650 total for (20) visit prepaid package. \*This is not available on weekends or holidays.)

### **+ Last-Minute Dog Walking (within 48H notice) (20-30 minutes \$40.00)**

If you are stuck at work or out for a night-on-the-town, and need someone to take your dog out, take advantage of our on-call dog walking service. This requires prepayment of (5) 20-30 minute dog visits. When you need service, call our office and we will send someone out to walk your pooch! Service is offered 8:00a.m.-8:00p.m. Any other time of the day outside those hours, please add an additional \$10.00 (20-30 minute visit \$50.00 total). This service is a little more than our standard pricing due to the last-minute notice (less than 48 hours) & is not available on weekends or holidays.

### **+ Kitty Care (20 minutes \$30.00)**

This standard visit includes litter scooping, water and food refresh, and playing with your fabulous feline. (Price includes 1 cat. Add \$10.00 for each additional cat)

### **+ Litter Box Change (\$7.00 per litter box change)**

Complete litter box change including liner replacement, disposal of old litter and new litter placed in box. This service is an add-on to our Kitty Care service.



## Rates & Services

---

Page 2 of 3

### **+ Hourly Pet Service (\$50.00 per hour)**

*This is our extended dog visit, which includes taking your dog for a longer walk on a leash, or more yard time if preferred (in fenced yard if instructed by owner), replenish food, refresh water, playtime, affection, hugs and cuddles. We can also take your pet to the vet or groomer or pick-up pet supplies for this hourly rate, plus mileage charge. One hour minimum charge. (Price includes one dog. \$15.00 additional fee for each additional dog.)*

### **+ Overnight Care (\$115)**

*This “sleepover party” takes place from 9pm – 6:00am and offers a night of individualized love and attention for your dog. This is a wonderful option for dogs with separation anxiety or for pet parents who want overnight care, but are not comfortable about leaving their pets in kennels. Your pooch gets to spend the night in your home, giving them individualized attention with their Pet Nanny. Your pet stays in his/her home environment with all its familiarity to ease separation anxiety. Overnight care includes as many walks as needed, feeding, fresh water, and plenty of attention, hugs, belly rubs and games of tug. This also gives added security to your home. (Price includes one dog. \$60.00 additional fee for each additional dog.)*

### **+ Boarding (\$100)**

*Easy Bark Pet Services offers a luxury boarding option. No kennel, no cages, no 100 other dogs to overwhelm your dog. Your dog will have plenty of room to roam around, a fenced yard for outdoor activity, and one friendly dog (my dog) to play with. This service also includes walks, feeding time, bathroom breaks, and administering medicine if necessary (oral only). (Price includes one dog. \$60.00 additional fee for each additional dog.)*

### **+ House sitting (\$115)**

*Working full days or just unavailable during the day? This 9 to 5 sit is just for you. This service includes walks, feeding time, bathroom breaks, and administering medicine if necessary (oral only). Don't have pets? We can still watch over your place, water the plants, and feed the fish. (Price includes one dog. \$60.00 additional fee for each additional dog.)*

### **+ Booking must be made at least 48 hours in advance.**

### **+ Holiday Pet Care \$10.00 extra per visit. \$20.00 extra per overnight.**

*Complete fee goes directly to the pet care giver as a bonus for working holidays.*



## Rates & Services

---

Page 3 of 3

### ***Calendar holidays include:***

*New Year's Day (beginning 5:00p.m. on New Year's Eve)*

*Presidents' Day Weekend (Sat-Mon)*

*Easter*

*Mother's Day Weekend*

*Memorial Day Weekend (Sat-Mon)*

*Father's Day*

*Independence Day Weekend*

*Labor Day Weekend (Sat-Mon)*

*Halloween*

*Thanksgiving Day*

*The Day After Thanksgiving & Thanksgiving*

*Christmas Eve (beginning 5:00 p.m.)*

*Christmas Day*

- ***Cancelation policy***

*\*If canceled within 72 hours before the service, no refund will be issued.*

- ***Distributing Medication (\$10 per injection. \$5 oral administration.)***

*\*Oral medication - can be added to food or snuck into wrapped cheese.*

*\*Injections must be demonstrated at the initial meeting (Initial Consultation).*

***\*\*If you are away on vacation, we recommend a minimum of 3 visits per day for your dog & 1 visit daily for your cat. For the safety of your kitty, we will not skip days.***

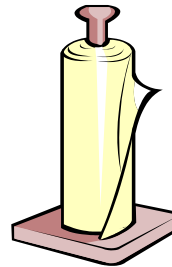
***Service Area includes: Newtown, Yardley, Langhorne, Holland, Richboro, Southampton, Buckingham, Pineville, Lahaska, New Hope, Washington Crossing, Upper Makefield & Lower Makefield.***



## Suggested Checklist for Things to “Leave-Out” For Your Pet Sitter

---

Muddy Paw Towels or Rags  
Paper Towels – 2 Rolls  
Can Opener & Spoon  
Watering Can for Indoor Plants (Waterproof Surface)  
Leashes & Harnesses  
Medicines, Labeled with Amounts Clearly Indicated  
Poop Bags  
Name Tags & Amount Tags on Feeding Bins  
Reminders & Changes From Initial Instructions  
Broom, Dustpan & Vacuum  
Carpet Spot Cleaner or Cleaning Machine  
General Cleaner  
Favorite Toys, Kongs  
Brushes & Clippers  
Treats & Chewies  
Remote Controls for TV (For Overnight Clients)  
Garbage / Litter bags  
Extra Litter, Litter Scoop, Pooper Scooper  
Additional Contact #'s (Hotel)  
Pencil or Pen  
Any Special Last Visit Notes



### Reports:

Your pet sitter will leave detailed reports after every visit. We will only contact you if there is an emergency. Please take comfort in knowing that your pets are in the hands of experienced, loving professionals. If you require email updates while you are away, please advise and we will add the service to your bill @ \$3 per email update. Enjoy your time away!

### Return Confirmation:

We kindly request that you email us upon your return from a vacation sit to let us know that you have arrived and your pets are safe. We do not use texting as our pet sitters are strictly focused on the dogs and not their phones; however, we check our emails regularly and appreciate the confirmation that you have arrived home. If we do not receive a return email confirmation, services may continue and you will be billed for any additional visits. Thank you for allowing us to spend time with your pets!

**Easy Bark Pet Services LLC**  
**EasyBarkPets@gmail.com**  
**5703522870**  
**www.Easybarks.com**



## Client Information Form

---

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Location of Extra Key: \_\_\_\_\_

Alarm Deactivation Code: \_\_\_\_\_

Alarm Activation Code \_\_\_\_\_

Alarm Company Name: \_\_\_\_\_

Alarm Company Phone: \_\_\_\_\_

Client has contracted **Easy Bark Pet Services** to provide Pet Sitting services for Client's pet(s). Client agrees to pay the charges accrued for the services provided as outlined in the Pet Sitting Contract provided by **Easy Bark Pet Services**.

**Client understands that payment is due at time of booking prior to Pet Sitting visit(s).**

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Client's Name (please print): \_\_\_\_\_



## Veterinary Release Agreement

---

In the event that any of my pets or large animals appears to be ill, injured, or at significant risk of experiencing a medical problem at the start of service or while in the care of **Easy Bark Pet Services**, I give permission to **Easy Bark Pet Services** to seek veterinary service from a veterinarian or a veterinary clinic. My preferred veterinary services are to be provided by the following veterinarian:

Name of Vet: \_\_\_\_\_ Address: \_\_\_\_\_

Vet Phone #: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Other veterinarians or emergency care clinics chosen by the pet sitter are acceptable.

I ask **Easy Bark Pet Services** to inform the attending clinic or veterinarian of my requested total diagnosis and treatment limit of \$\_\_\_\_\_ per pet / all pets (most common values are \$200, \$1000, or unlimited). I understand that efforts will be made to contact me regarding any treatments, illness, injury, or potential problems as soon as the condition is deemed not life threatening and/or contact is possible. I understand that **Easy Bark Pet Services** care providers work hard to prevent accidents and injuries, and that such problems may occur no matter how well a pet is cared for. I agree to allow **Easy Bark Pet Services** care providers to use their best judgment in handling these situations, and I understand that **Easy Bark Pet Services** and its staff assume no responsibility for the actions and decisions of the veterinary staff, the health, or death of my pet(s).

I will assume full responsibility for the payment and/or reimbursement for any and all veterinary services rendered, including but not limited to diagnosis, treatment, grooming, medical supplies, and boarding. Such payments will be made within 14 days of the initial incident directly to the veterinarian and I have been advised to leave credit card information on file directly with the veterinarian. I also agree to be responsible for all Special Service fees assessed by **Easy Bark Pet Services** for emergency transportation, care, supervision, or hiring of emergency caregivers, and will pay such fees as they occur.

I further authorize **Easy Bark Pet Services** and my primary veterinarian(s) to share all the medical records of all of my animals with veterinary clinics in an emergency in the interest of providing the best care for my ill or injured animal(s).

Every dog, cat, and horse at the site of service will be current (per my veterinarian's recommendations) on its rabies vaccinations prior to the arrival of any caregiver. I will also make arrangements to guarantee that each animal will remain current on its rabies vaccinations throughout each service visit period.

I agree to notify **Easy Bark Pet Services** of any signs of injury or possible illness before any visit as soon as the condition appears. **Easy Bark Pet Services** reserves the right to cancel service at any location where a pet with a potentially infectious condition exists. **Easy Bark Pet Services** strives to provide clean, safe service to each of our clients. In doing so, **Easy Bark Pet Services** strongly recommends that each pet and large animal be vaccinated, dewormed, and protected from harmful insects according to veterinarian recommended standards.

This agreement is valid from the date below and grants permission for future veterinary care without the need for additional authorization each time **Easy Bark Pet Services** cares for one or more of my pets. I understand that this agreement applies to all of the pets and large animals within **Easy Bark Pet Services** care. In signing this contract, I agree that I have the sole authority to make health, medical, and financial decisions regarding the animals that will be scheduled to receive service.

---

Client/Owner Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Pet Information Disclosure

Page 1 of 3

Please complete one Pet Information Disclosure form per pet.

Owner: \_\_\_\_\_

Pet Name: \_\_\_\_\_

Length of Time Owned: \_\_\_\_\_

Pet Type: Dog / Cat \_\_\_\_\_

Breed: \_\_\_\_\_

Sex: M/F Declawed: Y/N Neutered: Y/N

Physical Description (if similar to another):  
\_\_\_\_\_

Birth date: \_\_\_\_\_ Or Age: \_\_\_\_\_

Weight: \_\_\_\_\_ Or Size: \_\_\_\_\_

### Feeding Instructions:

Feed apart from other pets/supervise  Dispose of uneaten food  Remove food after \_\_\_\_ Min

<input type="checkbox"/> <b>Dry</b> Brand: Measure with: Amount: Where to feed:		<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Dusk <input type="checkbox"/> Night	Procedure:
<input type="checkbox"/> <b>Wet</b> Brand: Measure with: Amount: Where to feed:		<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Dusk <input type="checkbox"/> Night	Procedure:
<b>1<sup>st</sup> Medication(s) or Vitamin(s).</b> There will be a \$5 per pet, per administration charge for each pill given. Amt: Location: Hide In Treat:		<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Dusk <input type="checkbox"/> Night	Procedure:
<b>2nd Medication(s) or Vitamin(s).</b> There will be a \$5 per pet, per administration charge for each pill given. Amt: Location: Hide In Treat:		<input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Dusk <input type="checkbox"/> Night	Procedure:
<input type="checkbox"/> <b>Water</b>	<i>Water will be cleaned and filled frequently</i>	<input type="checkbox"/> Tap <input type="checkbox"/> Bottled <input type="checkbox"/> Filtered	Dish Location: Water Location:
<input type="checkbox"/> <b>Treats</b> Name: Amt: Location:		<b>Notes:</b>	





Owner:  Pet:

**Pet's Living Area (Circle & Fill in Blanks If Applicable):**

<input type="checkbox"/> <b>Dogs:</b> ONLY allowed outdoors on leash <input type="checkbox"/> Invisible fenced yard with collar (pets with invisible fenced yards will still be leashed) <input type="checkbox"/> Turn out, secure fence <input type="checkbox"/> Allowed on furniture, beds <input type="checkbox"/> Restrict pet area/crate only when pet is alone <input type="checkbox"/> Restrict pet area/crate at all times Location of leashes/collars: _____ Location of poop bags: _____ Location of trash can to dispose of dog waste: _____ _____	<input type="checkbox"/> <b>Cats:</b> NOT allowed outdoors at all Other off-limit areas: _____ How many litter boxes? _____ Location of litter box(es): _____ Location of litter scooper, plastic bags & liner: _____ Location of food: _____ Location of trash can to dispose of cat waste after litter scooping: _____ Where are wet food cans disposed after they are emptied? _____ Where does cat hide (under bed, sofa, table)? _____ _____
---	---

**Emergency Care:**

*\*Placing Credit Card on file at vet's office is recommended*

Vet Name: \_\_\_\_\_ Pet Allergies: \_\_\_\_\_  
 Clinic Name: \_\_\_\_\_ Vaccinations up to date on (month/yr): \_\_\_\_\_  
 Clinic Address: \_\_\_\_\_ Heartworm test: Negative / Positive  
 \_\_\_\_\_ Phone: \_\_\_\_\_

**Pet Medical History:** (ongoing or reoccurring known illnesses/injuries, treatments & medications)

\_\_\_\_\_  
\_\_\_\_\_

**Temperament/Personality:** \_\_\_\_\_

**Pet Doesn't Like:**

- |                                       |  |   |
|---------------------------------------|--|---|
| <input type="checkbox"/> Baths        | <input type="checkbox"/> Hot Days              | <input type="checkbox"/> Sharing Food Dishes                              |
| <input type="checkbox"/> Toenail Clip | <input type="checkbox"/> Rain / Snow / Cold    | <input type="checkbox"/> Loud Noise / Vacuum / Garbage Disposal / Thunder |
| <input type="checkbox"/> Massage      | <input type="checkbox"/> New Animals           | <input type="checkbox"/> All Humans                                       |
| <input type="checkbox"/> Touch Ears   | <input type="checkbox"/> Other family pets     | <input type="checkbox"/> Strangers  |
| <input type="checkbox"/> Sprays       | <input type="checkbox"/> People near food dish | <input type="checkbox"/> _____  |

**Has Pet Ever:**

Describe (even if mild, or under extreme/unusual situations)

- Attacked someone/bit someone
- Attacked another animal
- Injured self /escaped out of fear
- Injured self out of boredom



Page 3 of 3

Owner:

Pet:

Escaped from home:

Where does he/she like to escape to? \_\_\_\_\_

How can he/she be retrieved? \_\_\_\_\_

Commands: (Please circle commands we know, and underline commands we are working on):

Sit	No	Outside	Make Poo	Potty	Bad	Bath	In the House
Stay	Down	Walk	Food	Who's Here	Good	Move	Ride
Come	Lay	Don't Pull	Treat	Back	Drop [it]	Come-on	_____
Heal	Out	Walk Nice	Cookie	Naughty	Don't Touch	Off	_____

Favorite Games, Toys, and Activities: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Client/Owner Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Easy  
Bark  
Pet  
Services  
LLC

### Waiver of media Content Release

The Client hereby consents to their pet being the subject of photographs and/or audiovisual recording and authorize *Easy Bark Pet Services* to cause the same to be exhibited for commercial purposes as still photographs, transparencies, motion pictures, television, video or other similar media. The undersigned hereby releases *Easy Bark Pet Services* from any and all claims for damages, for libel, slander, invasion of privacy or any other claim based on use of the above-described material(s).

The undersigned represents that he/she is at least 18 years of age.

Having read all of the above, student hereby agrees by signature below.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address, City, State, Zip

\_\_\_\_\_  
Email

\_\_\_\_\_  
Pet's name

\_\_\_\_\_  
Second pet's name (if applicable)

\_\_\_\_\_  
3<sup>rd</sup> pet's name (if applicable)

\_\_\_\_\_  
4<sup>th</sup> pet's name (if applicable)

**Easy Bark Pet Services LLC**  
**EasyBarkPets@gmail.com**  
**5703522870**  
**www.Easybarks.com**